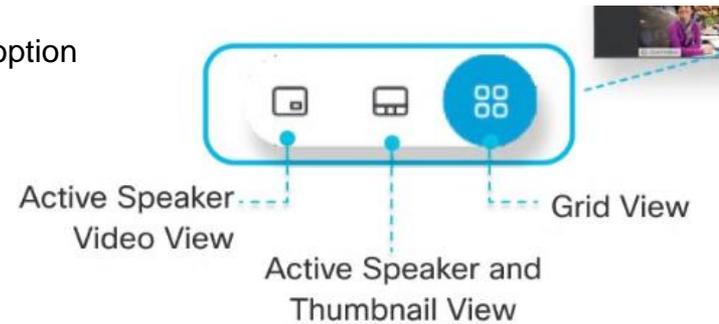


# WebEx: Overview and Best Practices

The June 8, 2020 SEBC meeting will be conducted via WebEx

- WebEx has both computer video and audio, as well as a dial-in option
- WebEx has the functionality to allow for multiple video layouts



## Details for the June 8 SEBC Meeting:

- Start time: 2pm (recommendation is to **dial in 15 minutes early** to ensure proper connectivity)
- <https://www.webex.com/>
- Meeting number (access code): **829 971 841** or join via telephone at 1-866-205-5379
- The meeting will be recorded
- Public comment will be available as indicated on the agenda
  - You may also send your questions/comments to the Willis Towers Watson moderator – click the chat icon in WebEx – and/or via email to Martha Sturtevant at [Martha.Sturtevant@delaware.gov](mailto:Martha.Sturtevant@delaware.gov)
- Please keep your line on **mute** when you are not speaking
- We will pause for questions from the SEBC members throughout the discussion. To join the conversation:
  - Computer Audio: Press unmute icon in WebEx
  - Phone audio: Press \*6



**For optimal viewing and audio quality, join the meeting via your local computer and computer audio (not dialing in remote desktop)**